

INFORMATION SERVICES

POLICY COMMITTEE

REPORT

May 8, 2008

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INFORMATION SERVICES

POLICY COMMITTEE

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INTER-OFFICE MEMO

TO: Information Services Policy Committee

FROM: Doug Thomas, Information Services Manager, Information Services

DATE: May 8, 2008

SUBJECT: Monthly Report

SYSTEMS DEVELOPMENT PROJECTS

1. InterLinc eGov

Employee Self Serve for pay stubs went live last month for both City and County. The same security that LFR asked for is now being implemented to all departments. We are working on the insertion of each employee's userid into the ESS security table. We hope to have all departments completed by the next pay period. So far, LFR, Finance, Council, and Public Works have been updated. Stopping the printing of the pay stubs is an option that can be exercised department wide, or by individual divisions or sections. Terry and Chris have been working on an upgrade to the ePay security, after it was discovered that the event parking application was being used to validate stolen credit cards. Chris completed the upgrade for all city ePay applications on 05/05/08. We are having an odd issue with some of the Union Bank cards that have been getting bad codes from PayPal. We are actively working with them to resolve the problem. Chris continues to work on the Tee Time Reservation System and will schedule a demonstration of the production version by the end of the month. Terry is in the final design stages for the Special Needs Registry. We are working with Delayne Peck from LAAA and Doug Ahlberg on a Special Needs Registry that will help identify individuals for first responders in a disaster situation.

2. County Attorney/Public Defender Case Management System

Public Defender went live on 01/07/08. See ISPC status report.

3. Equipment Management System

Put into production on 05/01/08. Please see ISPC status report.

4. EnterpriseOne (PeopleSoft)

Conversion contracts for version 8.12 have been signed. Conversion planning and activities should begin by 06/01/08 and take about six weeks.

5. On Line Property Protest (County Clerk)

Nick Wemhoff has completed the public portion of the system that includes calendaring and will demonstrate it to the County Commissioners on 05/15/08. Nick is now working on the back office programs which must be ready for production no later than the end of the month.

OPERATIONAL

The IBM z/890 Enterprise Server prime shift utilization was 54.36% in April compared with 55.08% in March. There were 2,535,180 CICS transactions executed which included 451,889 web transactions. We are upgrading the operating system to release 1.9 in the next couple of months, and also migrating DB2 to version 8.1 tentatively on Friday, May 9th.

The CJIS Alpha Server prime shift utilization was 67% in April compared to 62% in March. An off-site backup server is currently on bid with bid closing on May 16th.

The County PeopleSoft AS/400 prime shift utilization in April was 7.58% compared to 7.53% in March. Disk utilization is 44.59%. We will be upgrading this AS/400 to the release 5.4 level of the operating system on either the weekend of May 17th or May 31st.

The City Finance JDE AS/400 prime shift utilization in April was 11.49% compared to 10.65% in March. Disk utilization jumped from 73.2% to 75.8% after the installation of the Java Development Kit required for the new release of the desktop Showcase software.

PROJECT

REPORTS

CITY EQUIPMENT MANAGEMENT

Project Manager: Scott Zimmerman/Mark Wieting
Analyst: Chad Peters

May 8, 2008

Project Description:

Public Works has been looking to replace their current Equipment Management system, which is a purchased package incorporating VSAM files. A new system, to be written by Information Services will use browser based screen presentation with DB2 on the mainframe as the database manager. It will include modules of Units/Equipment, Parts/Inventory, Repair Orders, Gas/Fuel, Billing, and Depreciation/Replacement. It will also allow for participation of other agencies, specific targets being Police Garage, Fire Department, StarTran, and Lancaster County Maintenance, if they so desire. Where feasible and practical, it shall make use of wireless technologies, bar codes/scanners, remote and internet access.

Current Events:

04/08 * The system was implemented during the weekend of April 26 and 27, 2008, and is now placed under I.S. continuing support.

Future Events:

This closes this project.

History:

01/07 * Meetings were held to review the current system and to discuss bottlenecks, desired new features, and the flow of information between modules. Interviews were held for Units, Parts, Repair Orders, and Gas/Fuel. Notes from these meetings are being assembled to be used in a Requirements Document.

02/07 * Interviews continued for Billing, Budgeting, and Depreciation. Also, meetings were scheduled with the other agencies to get their input of additional features. Work was started on the Requirements document. Interviews were completed for all modules, but some will require additional follow up meetings.

03/07 * The interview process for all modules was completed and work began on the requirements. The team met with County Maintenance, Fire Department, Police Garage, and StarTran to get an idea of how they are handling equipment and maintenance, and to check out their interest in being included in this project. They also downloaded a trial copy of fleet management software from RTA to evaluate and plan on downloading another sample from IMS.

- 04/07 *** The SRD document was completed and will be sent to the customer for approval in early May. We will be scheduling a demonstration of the software produced by RTA in the near future. Database table design was finalized and work began mapping data from the old files to the new tables.
- 05/07 *** The database mapping was completed and a full conversion of production data was performed successfully. We met with members of Fleet Services and they have expressed their desire that I.S. develop the new system as opposed to a purchased package. The screens for maintaining the validation tables have been completed and work has begun on the Repair Orders and Vehicle master screens.
- 06/07 *** It was decided that the team would code the inquiry portion of all screens to use as a prototype for the system. All but 3 programs have been completed in this fashion. When these are totally done, they will be presented to the customer for testing and feedback.
- 07/07 *** The display only versions of all screens were completed and the customer review was set for early August.
- 08/07 *** Customer testing of the display screens was done and coding for the update and insert portions of the programs has begun. Most of these changes should be complete within next month..
- 09/07 *** 95% of the coding has been completed. Remaining are some programs for Parts Inventory and Preventative Maintenance. The PM changes are a result of some requests introduced by the customer. Also, as a result of some early customer testing, there will be removal of several fields from the Unit Detail screen.
- 10/07 *** The team had three review sessions with Jim Chiles during the month, going over parts, repair orders, and billing. Chad will be writing up the changes which come out of these sessions when they are completed. Jim Chiles has stated that the December/January time frame will be a busy time for them and that training and implementation would not be good at that time.
- 11/07 *** The review sessions with the Public Works staff were completed and a list of outstanding tasks and estimate was compiled. Based on this list, and compared to time reported, so far against the project, it appears it will be short some 258 hours from the original budget. I will continue to monitor progress on the outstanding tasks against time reported. The system was demonstrated to the Fire Department who shows some signs of interest in using it.

- 12/07 *** An additional 258 hours was added to the budget, which was carryover from the previous year. This will be needed to complete the tasks which are still outstanding, which including training, implementation and yet unnamed reports are estimated at 243 hours as of the beginning of December. Work will continue on these tasks with up to two I.S. staff members.
- 01/08 *** Chad has received 4 additional changes to the system which should be completed within the current budget. He also has received samples of several reports from Jim Chiles which he would like to be part of the system, but had not been previously identified. Chad will determine if these can wait until after implementation. Training has been scheduled for March 11, 12, 13, and 14, 2008.
- 02/08 *** The essential items on the outstanding task list were completed and training was scheduled for the second week of March.
- 03/08 *** Training on the system was held for all modules of the system by Chad. Several changes were requested as a result of the training and these were assigned to various team members to be completed.